

## Cluster Sharing Day - 23rd September 2010

Venue - Mid North Motor Inn

Time - 10.00am - 2.30pm

**Morning tea available from 9.30am**

**Present:** Diane Henderson (Facilitator), Kathe Tawhiwhirangi (National Facilitator), Fiona Grant (MOE), Beth Lamb (Whangarei), Lesley McCardle (West Whangarei Cluster), (Whangarei Intermediate), Jane, Rosina, (Tautoro), Annie McGlone, Mary Sweetapple, (Oromahoe), Kate Kerr(Okaihau), Rob Soar, Mat Barton, (Whangarei Primary), Jillian Norrie plus one, (Whau Valley) Jenny Colebrook, (Waima), Christine Gilmore (Umawera), Desiree Upperton (Kohukohu), Chicky Rudkin, Robin Gordon, Stevie Woodman, Graeme Shaw, (Kaikohe East), Hamish Ruawai, Chrissy Smith, Andrew Chambers (Kaikohe West), Phil Gordon, Joey Rogers(Intermediate), Maria Barnes,(Rawene), Natasha Searancke(Matihetihe)

Time	Action	Comment
10 - 10.15	Welcome - Kathe / Diane	Introductions all attendees introduced and shared with each other.
10.15 - 11.00	Cluster Sharing	<p><b>1st Year - Kai-oro-hoki</b> Power Point - available on our Cluster Wiki</p> <p><b>1st Year - Whangarei West</b> - 7 schools - Lesley Facilitator</p> <p><b>Mangakahia Area School.</b> Upskilling - Flip videos, class wikis for every classroom, sharing with community. Attending 2 day observation of other cluster schools - seeing students involvement in ICT.</p> <p>Web based meetings - everything on Wiki, shared at management meetings.</p> <p>All classroom wikis on shared cluster wiki for all staff to access - PDF - one click and it opens, opens in all formats, cannot be altered.</p> <p><b>Mangakamea</b> - difficulty uploading pics - using Picture trail. Students homework on wiki, computer available at school for those with no access at home.</p> <p>Te Horo - Using flip video, uploading through You Tube - Using Easi Speak for voice files</p> <p>Use of Wiki to show students art.</p> <p>BOT members coming to school, working with students to assist students with Wiki.</p> <p>Adding sound to Power Point and sharing on Wiki.</p> <p><b>Kokupu</b>-Individual student pages, creating buttons,</p> <p><b>Mangakahia Secondary</b> - Yr 9 English - NCEA / Homework base - Timetables, Expectations, Credits</p> <p><b>1st Year - New Cluster - Whangarei</b></p>

		<p>Management team, LT in each school, High Fliers in each school.</p> <p>Principals meet once a term - Facilitator for 2011?</p> <p>Each Principal sees their school as doing their own thing.</p> <p>Mattie - IT technician - Whangarei Primary - Upskilling with laptops / 7 Interactive whiteboards in school. Training students as tutors.</p> <p><b>Morningside</b> - One step at a time, PLJ. COWs</p> <p><b>Whangarei Int.</b> - 26 staff, 5 teams - Every team has 12 laptops plus 3 desktops in each room, short throws, motivated teachers, - PD aimed at upskilling staff, looking at Apple Applications. Some reluctant learners. Comic Life / iMovie / Spreadsheets / Teacher IT support</p> <p><b>Whau Valley</b> - e-Astle and E-tap, Apple Apps / Interactive Whiteboard - Promethean, one in every class by end of year</p> <p><b>Beth Lamb - Manaia View, 3rd Year Cluster</b></p> <p>Show everyone what is happening in and out of local area</p> <ul style="list-style-type: none"> <li>- bus tours</li> <li>Virus model - feed the hungry, share</li> <li>TPK model</li> <li>Conferences - attend all</li> <li>1st year - how 2 2nd year - Why? 3rd year - integration</li> <li>LTs at front, should be at all conferences</li> <li>Online Wikis - private - link to Milestone</li> <li>Cluster Share days - mini conferences where LTs share something they have learnt from conference.</li> <li>Bus Tours - teacher based visiting cluster schools</li> <li>LiveBinders</li> </ul>
12.20 - 1pm	LUNCH	
11.00 - 12.30	Fiona Grant	<p>MOE - Digistore</p> <p>School Username and Password</p> <p>4 types of content - video, Images, Audio and Lrng Objects</p> <p>Primary sourced material - originals - focus to increase NZ resources</p> <p>Navigation Bar - Accessing Digistore to find UN and PW - can register online</p> <p>Student Pin - after you have logged in</p> <p>Learning Paths (on Wiki) - Setting up folders for classes or learning areas</p> <p>LP can have up to 20 objects - can copy URLs across to your own folders.</p> <p>Adding own content - Learning experiences and links</p>

		<p><a href="http://digistore.wikispaces.com">digistore.wikispaces.com</a></p> <p>Copy embed code from You Tube and paste into sight for video to come straight up / link to a website / link to downloadable documents</p> <p><b>Need to model and demonstrate what is good quality ed material for students</b></p> <p>Can copy and save</p> <p>Picture Manager - moving pics to a slide show</p> <p>Linking with digital and non digital</p> <p>Maths Learning Objects - access through NZ Maths, can take through to LO on Digistore - students can then add Pin and access LOs</p> <p>Go to FAQ to include external web link in a Learning Path</p> <p>Exploring Effective Use - Resource area of workshops / examples of how teachers are using Digistore</p>
2.00	Milestones - Kathe	<p>Variations / Reporting / Budgets</p> <p>Surveying staff - as Facilitators move around schools they see what is required for next year.</p> <p>It is a given that variation will be written because of shift in first year.</p> <p>Northland Cluster Wiki for everyone to share</p> <p>Variation Writing - check out wiki for ideas</p> <p>Tip - Have Milestone beside you when writing Variation - Budget</p> <p>Beth Lamb - Manaia View</p> <p>Indicators must be measureable and provable</p> <p>Indicators need to be able to be transferred into a To Do List for LTs when writing Milestone reports.</p> <p>Write goals in a way that reflects individuality of each school</p> <p>Progress should be monitored on the way</p> <p>Cluster rubric - one person leads the discussion eg. Facilitator works through rubric with Principal from each school</p> <p>Each school should have input into indicators for each goal, they have to be able to achieve so need to understand process</p>
2.30	Conferences	<p>Dates for 2011</p> <p>1st Regional Meeting - Friday 25th March - Whangarei Intermediate</p> <p>2nd Regional Meeting - Friday 30th September</p> <p>U-Learn update</p> <p>Planning for 2011 L@Schools and U-Learn</p>